



27 JAN 2022

Over the last two years we've had to change the way we operate several times to suit the pandemic climate, its forever changing. As most are aware, the OMICRON variant is a lot different to previous strains by the fact that it spreads extremely quickly. Although the variant has only just hit New Zealand's community, the NZ Government and officials do anticipate a very quick spread throughout the community.

To prepare for this outbreak, we need to change how we operate here at Pink Bins.

Below you will see three different areas of focus for us, with actions associated to each. These are Vaccination, Isolation and Sanitisation. It is very important you all follow all actions. This is a very serious matter that needs to be followed by every staff member and contractor coming to tip at our facility, we cannot stress this enough.

We ask that you all keep in mind you will only catch the Virus from outside PB or from somebody who has caught it from outside Pink Bins. Your behaviour out of work will be more likely to expose you to risk.

If you feel you have symptoms – **DO NOT COME TO SITE.**

Self-isolate as much as possible and get tested.

VACCINATION

- If you are vaccinated, we recommend that you book your third booster vaccine.
- If you choose not to be vaccinated, that is your choice and always will be. However, due to the risk of a much higher rate of catching and spreading the virus – we cannot at this time allow any non-vaccinated staff, customers, suppliers, or contractors onsite at 27 Grayson Avenue. This action will be implemented from Monday 14th February 2022. We do apologise for any inconvenience however we have our staff, their families and our business continuity to think of. You will be asked to scan your vaccine pass upon entry into our facility.

ISOLATION

As a general rule maximum separation between staff and visitors to be maintained.

- No visitors onsite, tipping customers only. We will have a man on the gate for entry. You will be asked to sign in the Covid-tracer app each visit and wear a mask. Do not leave your truck where possible, our staff will open your tail gate or doors.
- We will have two separate recycling shifts working onsite.
- No sharing of cigarettes, food or drinks between staff.
- Our office staff will be split up, some working from home and some onsite.
- All staff are to endeavour to maintain a 2m separation where possible.



SANITATION

MASKS

- Office staff to wear masks when moving about the building and site. Not required when seated 2m away from others.
- Floor staff to wear masks correctly at all times except when seated for breaks. Seating to be 2m apart.
- Drivers to wear masks at all times except when in their truck.
- All customers to wear masks when onsite.

CLEANING

- Controls in Trucks/diggers etc to be cleaned regularly and between shifts.
- Computer keyboards and workstation areas to be cleaned daily.
- Toilets cleaned daily. Wipe down key surfaces regularly and between shifts.
- Lunchroom to be cleaned regularly. Maintain 2m separation. Eat seated. Clean all sink seat and table surfaces regularly.

THANKYOU

We ask that you take these actions and controls seriously. Not doing so may result in staff or customers being banned from site.

Once we have firm confirmation from the Government that the outbreak has been controlled, we will reassess these controls.

Kind regards,

Management

Pink Bin Company Limited

